



**WESTMINSTER**  
COLORADO

**CITY COUNCIL MEETING**

**AUGUST 28, 2023 at 7:00 PM**

- A. Second Reading of Councillor's Bill No. 36 Re: Supplemental Appropriation of Community Development Block Grant Funding



**Agenda Memorandum**

Agenda Item – 11.A.

City Council Meeting  
August 28, 2023



**Strategic Priority 1: Preparedness and Resilience**

Build a system of intentional support for residents, businesses and the environment that mitigates risks and proactively seeks out ways to ensure the community not only endures, but thrives.



**Strategic Priority 2: Proactive Public Safety**

Enhance public safety to emphasize both prevention and enforcement, engage the community through education and outreach and provide the resources necessary to ensure safety and well-being throughout Westminster.



**Strategic Priority 3: Shared Sense of Community**

Foster equitable opportunities that help residents feel at home and connected in their community and empowered to live their best lives.

**Subject:** Second Reading of Councillor’s Bill No. 36 Re: Supplemental Appropriation of Community Development Block Grant Funding

**Prepared By:** Molly Tayer, Housing Coordinator  
Stephanie Troller, Economic Resilience Manager  
Lindsey Kimball, Economic Development Director

**Recommended City Council Action:**

Pass Councillor’s Bill No. 36 on second reading providing for a supplemental appropriation of funds to the 2023 Budget of the Community Development Block Grant Fund.

**Summary Statement:**

- The City is a federal entitlement jurisdiction that receives an annual allocation of Community Development Block Grant (CDBG) funds from the U.S. Department of Housing and Urban Development (HUD). The funds must be used for programs and projects that benefit low- and moderate-income residents and areas.
- HUD requires entitlement jurisdictions to file a five-year Consolidated Plan to guide programming and investments. The City filed the 2020-2024 CDBG Consolidated Plan with HUD in February 2021.

- HUD requires entitlement jurisdictions to file an Annual Action Plan (AAP) each year during the five-year planning period. Each AAP must be presented to City Council for approval and appropriation of funds.
- Staff posted the 2023 AAP for a 30-day public review that began June 20, 2023. All public input received as of the drafting of this Agenda Memorandum was accepted and will be submitted to HUD with the final AAP.
- The City's 2023 CDBG allocation is \$577,464. The 2023 budget appropriation ordinance is provided attached as Councillor's Bill No. 36 Re: Supplemental Appropriation of CDBG Funding.
- The proposed 2023 CDBG budget reflects the 2020-2024 Consolidated Plan priorities and goals.
- Once approved, the 2023 AAP will be submitted to HUD for acceptance and will guide CDBG expenditures for the coming program year, which runs from October 1, 2023, through September 30, 2024.
- City Council passed Councillor's Bill No. 36 on first reading by a vote of (6 to 1) on July 24, 2023.

**Fiscal Impact:**

\$577,464 – 2023 CDBG Allocation

**Source of Funds:**

HUD CDBG Funding

Respectfully Submitted,

*Mark A Freitag*

Mark A. Freitag  
City Manager

**Attachments:**

Councillor's Bill No. 36 Re: Supplemental Appropriation of Community Development Block Grant Funding

BY AUTHORITY

ORDINANCE NO. **4208**

COUNCILLOR'S BILL NO. **36**

SERIES OF 2023

INTRODUCED BY COUNCILLORS

**Seymour, Emmons**

**A BILL**

**FOR AN ORDINANCE ESTABLISHING THE 2023 BUDGET OF THE COMMUNITY DEVELOPMENT BLOCK GRANT FUND AND AUTHORIZING A SUPPLEMENTAL APPROPRIATION FROM THE 2023 ESTIMATED REVENUES IN THE FUND**

THE CITY OF WESTMINSTER ORDAINS:

Section 1. The 2023 appropriation for the Community Development Block Grant Fund shall be established in the amount of \$577,464. This appropriation is the 2023 allocation approved by the United States Department of Housing and Urban Development for the Block Grant Program.

Section 2. The \$577,464 increase shall be allocated to City Revenue and Expense accounts as described in the City Council Agenda dated July 24, 2023, (a copy of which may be obtained from the City Clerk) increasing City fund budgets as follows:

Community Development Block Grant Fund	\$577,464
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Section 3 – Severability. The provisions of this Ordinance shall be considered as severable. If any section, paragraph, clause, word, or any other part of this Ordinance shall for any reason be held to be invalid or unenforceable by a court of competent jurisdiction, such part shall be deemed as severed from this ordinance. The invalidity or unenforceability of such section, paragraph, clause, or provision shall not affect the construction or enforceability of any of the remaining provisions, unless it is determined by a court of competent jurisdiction that a contrary result is necessary in order for this Ordinance to have any meaning whatsoever.

Section 4. This ordinance shall take effect upon its passage after the second reading.

Section 5. This ordinance shall be published in full within ten days after its enactment.

INTRODUCED, PASSED ON FIRST READING, AND TITLE AND PURPOSE ORDERED PUBLISHED this 24<sup>th</sup> day of July, 2023.

PASSED, ENACTED ON SECOND READING, AND FULL TEXT ORDERED PUBLISHED this 28 day of August, 2023.

ATTEST:

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Mayor

\_\_\_\_\_  
City Clerk