



WESTMINSTER

COLORADO

CITY COUNCIL MEETING

AUGUST 14, 2023 at 7:00 PM

- C. Approve the Purchase of Playground Equipment for City Park Recreation Center Preschool Playground, Trailside Park Playground, and Sherwood Park Playground, using the Sourcewell National Cooperative Contract



Agenda Memorandum

Agenda Item – 8.C.

City Council Meeting
August 14, 2023



Strategic Priority 3: Shared Sense of Community

Foster equitable opportunities that help residents feel at home and connected in their community and empowered to live their best lives.



Strategic Priority 4: Quality of Life

Ensure that Westminster offers a diverse range of amenities and activities for residents, businesses and visitors that honor the city's history and support the arts, parks, recreation, open spaces, and libraries.

Subject: Approve the Purchase of Playground Equipment for City Park Recreation Center Preschool Playground, Trailside Park Playground, and Sherwood Park Playground, using the Sourcewell National Cooperative Contract

Prepared By: Lance Johnson, Park Services Manager
Christopher Johnson, Parks & Golf Superintendent

Recommended City Council Action:

- Approve the purchase of BCI Burke Company LLC playground equipment from A to Z Recreation for the City Park Recreation Center Preschool Playground in the amount of \$118,313, plus a contingency of \$11,831, and for the Trailside Park Playground in the amount of \$215,071, plus a contingency of \$21,507, using Sourcewell National Cooperative Contract pricing for both playgrounds for a total authorized expenditure not to exceed \$366,722.
- Approve the purchase of Little Tykes Commercial Playground equipment from Recreation Plus for the Sherwood Park Playground in the amount of \$326,321, plus a contingency of \$32,632, using Sourcewell National Cooperative Contract pricing for a total authorized expenditure not to exceed \$358,953.

Summary Statement:

- Staff is seeking approval of an expenditure not to exceed \$366,722 with A to Z Recreation for BCI Burke Company LLC playground equipment for City Park Recreation Center Preschool Playground and Trailside Park Playground (Attachment A). Staff is also seeking approval of an expenditure not to exceed \$358,953 with Recreation Plus for Little Tykes Commercial

Playground Equipment for Sherwood Park Playground (Attachment B).

- The three playgrounds selected for this phase of replacement were based on the installation date of the original playground, the difficulty in replacing parts and accessories to repair the current playground, and the location of the park.
- Staff have worked collaboratively with A to Z Recreation and Recreation Plus using their in-house design teams to create new and modern interactive playground equipment designs. Feedback was provided by preschool staff and users of City Park Recreation Center Preschool Playground. Staff also used the extensive community feedback provided for Squires Park, Irving Street Park, and the England Park corridor as the basis for the designs of Trailside Park and Sherwood Park.
- Pursuant to Westminster Municipal Code, the City's Procurement Office has determined that the use of the Sourcewell National Cooperative Contract pricing #010521-LSI offers best value to the City.
- A to Z Recreation is quoting shipping lead times for BCI Burke Company LLC playground equipment at approximately 16 weeks after completion of order. Recreation Plus is quoting delivery lead times for Little Tykes Commercial Playground Equipment at 30-40 weeks after completion of order.
- All three new playgrounds will have Poured In Place (PIP) fall protection surfacing installed as part of the purchase price. Installation of the PIP surfacing is subject to specific weather conditions to ensure proper application and longevity. Contractor scheduling is also subject to availability. If any of the new playground equipment arrives after October 15, 2023, Staff will coordinate to have all three playgrounds and PIP installed late spring of 2024. All efforts will be made to install any of the new playground equipment that arrives prior to October 15, 2023.

Fiscal Impact:

Not to exceed \$725,675

Source of Funds:

Parks, Open Space & Trails (POST) Fund: Parks Sustainability Program capital project

Policy Issue(s):

Does City Council wish to purchase BCI Burke Company LLC playground equipment for City Park Recreation Center Preschool and Trailside Park through A to Z Recreation and purchase Little Tykes Commercial Playground equipment through Recreation Plus with all three playgrounds using the Sourcewell National Cooperative Contract pricing?

Alternative(s):

City Council could choose not to purchase the equipment through Sourcewell National Cooperative Contract and direct Staff to use a formal Invitation for Bid (IFB) process to purchase the equipment for the three playgrounds. Staff does not recommend this option as pursuant to Westminster Municipal Code and the City's Procurement Office, it has been determined that the use of the Sourcewell National Cooperative Contract pricing offers the best value to the City.

Background Information:

The Park, Recreation, and Libraries Department operates and maintains 44 playgrounds throughout the City. The original installation date of these playgrounds ranges from 1994 at Somerset Park to 2015 at Orchard Park (formerly Skyline Vista Park). Twenty-three (23) playgrounds are currently 20 years of age or older, while 19 of the playgrounds are from 8-20 years old. Industry standards suggest normal life expectancy of a playground to be between 15-20 years. Staff has been planning and building funds to start a focused effort to replace two to four playgrounds per year for the next ten years to bring our playground system in alignment with industry standards. In 2022, playgrounds at West View Recreation Center and Westminster Hills Park were replaced. The playground at Somerset Park will also be replaced in 2023 under an existing approved contract. The three playgrounds selected for this phase of replacement were based on the installation date of the original playground, the difficulty in replacing parts and accessories to repair the current playground, and the location of the park (Attachment C).

City Park Recreation Center Preschool Playground

The City Park Recreation Center Preschool Playground is just under 1,000 square feet in size and located at City Park Recreation Center. The playground was installed in 1998 and is used primarily for students that attend preschool programming offered by the Parks, Recreation, and Libraries Department. The playground is designed and operated to be secure for the students and is therefore not visible or usable by the public.

Preschool staff and students were interviewed and given options to review as concepts for the playground were being developed. The playground designs and equipment chosen by the staff and users will last many years and continue to serve the young learners of our community.

Trailside Park

Trailside Park is a 10-acre neighborhood park located at 8650 Dover Street. The current playground structure at the park was installed in 1995 and has been repaired and maintained since that time. It occupies a site of just over 3,000 square feet. The playground surfacing was updated in 2016 and the play base was converted from sand to Engineered Wood Fiber (EWF) in 2019.

Staff submitted playground areas to various playground suppliers to gather the options for equipment that would fit within existing play areas. Staff then reviewed the design submittals and worked with the suppliers to determine the best fit within this specific park based on the supplier's design and current community feedback through previous outreach opportunities. The concept submitted by A to Z Recreation utilizing BCI Burke Equipment LLC best fit the needs for Trailside Park.

Sherwood Park

Sherwood Park is a 10-acre neighborhood park located at 11320 Kendall Street. The park was constructed in 1994 and offers residents a basketball court, two picnic shelters with tables and grills, a playground, and a multi-use turf field.

The current playground structure area is 4,500 square feet and was installed in 2005. Staff submitted playground areas to various playground suppliers to gather the options for equipment that would fit within existing play areas. Staff then reviewed the design submittals and worked with the suppliers to determine the best fit within this specific park based on the supplier's designs and current community feedback through previous outreach opportunities. The concept submitted by Recreation Plus utilizing Little Tykes Commercial Playground equipment best fit the needs for Sherwood Park.

Project Expenditure Breakdown:

City Park Preschool	A-Z Rec	\$118,313
City Park Preschool Contingency		\$11,831
Trailside Park	A-Z Rec	\$215,071
Trailside Park Contingency		\$21,507
Sherwood Park	Recreation Plus	\$326,321
Sherwood Park Contingency		\$32,632
	Total	\$725,675

Purchasing this playground equipment contributes to the City's Strategic Plan goals of Quality of Life and a Shared Sense of Community by providing new and modern playground equipment through community feedback that will provide enjoyment for users for many years to come.

Respectfully Submitted,

Mark A Freitag

Mark A. Freitag
City Manager

Attachments:

Attachment A – A to Z City Park Preschool and Trailside Park Playgrounds Bid

Attachment B – Recreation Plus Sherwood Park Playground Bid

Attachment C – Playground Location Map

City Park Tiny Tot Playground

Quote # 45117-4783 Expires: 08/09/2023
 Sourcewell # 2504
 Burke # 01521-BUR
 Date: July 10, 2023
 From: Josh Anzulewicz | (970) 819-8926 | Josh@AtoZRec.com
 To: Vinnie Ficco
 Phone: (303) 658-2550
 Email: vficco@cityofwestminster.us
 Site Addr: 10455 Sheridan Boulevard
 City, ST Zip: Westminster, CO



BCI Burke Proposal #136-168755-2

DESCRIPTION	AMOUNT
Custom Synergy 2-5 Play Structure with StemPlay Panels, Fabric Shade and Custom Sign	\$56,535.00
Sourcewell Discount	(\$5,653.50)
Sub Total	\$50,881.50
BCI Burke's Industry Leading Generations Warranty	Free
Freight to Installer's Yard	\$5,002.45
Total BCI Burke	\$55,883.95

Frontier Turf - Open Market

DESCRIPTION	QTY	UNIT	AMOUNT
Supply all Labor & Materials to Install approximately 675 sf (approx. 550 sf installed) X-Grass Prime Synthetic Grass. Includes Prep of Area, Install of Base, Install of Turf & Standard Infill.			\$9,250.00
<i>*Please note that due to the nature & shape of area, more turf than normal is required and is reflected in the price.</i>			
Total Frontier Turf - Open Market			\$9,250.00

Poured in Place Surfacing by Tatonka - Open Market

DESCRIPTION	AMOUNT
1209 SF of PIP Surfacing, 1-3/4" thick for 4' fall height. Industry standard binder.	\$23,273.25
Add 67% Color (Purple, Turquoise) and 33% Black. Add 2-Tone graphic concept including directional arrows, balance beams, and hopscotch.	
Total Poured in Place Surfacing by Tatonka - Open Market	\$23,273.25

Note: Surface America Poured in Place price includes materials, freight and installation. Price does not include subbase, dumpsters, taxes, security, or perimeter fencing. STANDARD colors available at price quoted. PREMIUM colors are available for an upcharge and include orange, bright yellow, and funky pink. Surface America PIP is IPEMA-certified and carries an industry-leading warranty.

Installation by Ground Solutions

DESCRIPTION	AMOUNT
Installation of BCI Burke Equipment, Listed Above	\$16,960.50
Remove & Dispose of 943sf PIP Surfacing - estimated at 2" thickness. Remove & Dispose of 752sf Artificial Turf (no pad). Remove & Dispose of 2-5 Structure & Playground Sign - <i>Open Market</i>	\$8,665.00
Purchase, Delivery, and Installation of Road Base PIP Area for Prep/Repair after Installation. Up to 5 Tons, existing Base will mostly remain - <i>Open Market</i>	\$2,480.00
Cost to Mobilize - <i>Open Market</i>	\$1,800.00
Total Installation by Ground Solutions	\$29,905.50

Final Pricing

Complete Terms & Conditions on Following Page	Grand Total	\$118,312.70
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City Park Tiny Tot Playground

Prepared By: Josh Anzulewicz

Lead Times listed are typical, but may be longer during peak season

Installation: *Installation date* will be penciled in upon order with the installation crew able to finalize schedule when equipment is in town,
typically on site 2-8 weeks from time of all equipment arrival (weather dependent)

BCI Burke: *Currently Shipping 16 Weeks* from time of completed order documentation (color selections, etc.)

We have moved to an online signature process. When ready to proceed with this order, please contact your sales associate and a DocuSign link will be sent to you for signature.

Trailside Park Playground

Quote # 45092-2976 Expires: 07/15/2023
 Sourcewell # 2504
 Burke # 010521-BUR
 Date: June 15, 2023
 From: Josh Anzulewicz | (970) 819-8926 | Josh@AtoZRec.com
 To: Vinnie Ficco
 Phone: (303) 658-2550
 Email: vficco@cityofwestminster.us
 Site Addr: 8650 Dover St
 City, ST Zip: Westminster, CO 80005



BCI Burke Proposal #136-168759-2

DESCRIPTION	AMOUNT
Custom Synergy 2-5 Play Structure with Ara Hex Shade, StemPlay Panels, Orb Rocker, Movmnt Inclusive, Single Bay Swings with ADA Seat, KidForce Spinners and Play Ensemble Pieces * Project fencing included with our installation.	\$113,934.00
Sourcewell Discount	(\$17,090.10)
Sub Total	\$96,843.90
BCI Burke's Industry Leading Generations Warranty	Free
Estimated Freight to Installer's Yard	\$5,095.00
Total BCI Burke	\$101,938.90

Poured in Place Surfacing by Tatonka

DESCRIPTION	AMOUNT
3061 SF of PIP Surfacing, 3-1/2" thick for 8' fall height. Industry standard binder. 50% STANDARD color and 50% BLACK speckled mix. Includes Second Standard Color	\$56,062.00
Total Poured in Place Surfacing by Tatonka	\$56,062.00

Note: Surface America Poured in Place price includes materials, freight and installation. Price does not include subbase, dumpsters, taxes, security, or perimeter fencing. STANDARD colors available at price quoted. PREMIUM colors are available for an upcharge and include orange, bright yellow, and funky pink. Surface America PIP is IPEMA-certified and carries an industry-leading warranty.

Installation by Ground Solutions

DESCRIPTION	AMOUNT
Installation of BCI Burke Equipment, Listed Above	\$34,180.20
Remove & Dispose of Existing Surfacing & Equipment	\$9,580.00
Purchase, Delivery, and Installation of 3061sf Road Base at 4" Compacted Depth	\$5,665.00
Purchase, Delivery, and Installation of 3061sf Fill at 4.5" Compacted Depth	\$5,844.00
Cost to Mobilize	\$1,800.00
Total Installation by Ground Solutions	\$57,069.20

Final Pricing

Complete Terms & Conditions on Following Page	Grand Total	\$215,070.10
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Prepared By: Josh Anzulewicz

Lead Times listed are typical, but may be longer during peak season

Installation: *Installation date* will be penciled in upon order with the installation crew able to finalize schedule when equipment is in town, typically on site 2-8 weeks from time of all equipment arrival (weather dependent)

BCI Burke: *Currently Shipping 16 Weeks* from time of completed order documentation (color selections, etc.)

We have moved to an online signature process. When ready to proceed with this order, please contact your sales associate and a DocuSign link will be sent to you for signature.

TERMS & CONDITIONS

All Quotations & Orders are subject to the following. Your signature on the prior page indicates acceptance of all terms.

Purchasing Terms

- Prices are good for 30 Days unless otherwise noted. Color Selections required at time of order to hold pricing.
- A 50% Down Payment is required at time of order. **50% Down Payment WAIVED for Sourcewell/OMNIA Purchases.**
- All remainders are **Due 30 Days** from date of final completion or ship date.
- Pre-payment by **Credit Card** available for orders under \$10,000. 2% processing fee will be added, as permissible by Colorado Law.
- Unless otherwise indicated, **freight pricing good for 30 days.**
- Pricing is based on our standard insurance coverage; COI available upon request. Additional required coverage is subject to price change.
- Pricing subject to change for any 3rd Party Systems required for Billing, Insurance Verification, Vendor Management, etc.
- Unless specifically listed, pricing does not include taxes, prevailing wages, payment/performance bonds, or 3rd party audits.
- **Colorado Orders:** Sales Tax will be added to your order. If sales tax is already included, this is an estimate and will be verified at time of final invoice. If you are Tax Exempt, please provide a copy of your **tax exempt certificate** when placing order.
- **Wyoming Orders:** Per Wyoming state tax statutes, A to Z Recreation does not have a nexus in WY. **Customer is responsible** for remitting all applicable sales tax.
- Interest accrues at 18% annually (1.5% monthly) on any outstanding balance not paid by due date. This excludes invoices for down payments as work will not begin until down payment is received.
- Customer agrees to pay all costs incurred in the collection of this account, including accrued interest, and all fees and costs of collection, with or without suit, including reasonable attorney's fees and other costs.

Delivery

- If installation is quoted, the unloading off the delivery truck is included Price includes storage of equipment at Installer's yard for up to 30 days, additional storage may be subject to additional charges.
- For materials only quotes, customer responsible for unloading delivery truck, which may require a **forklift**. Lift Gate Service might be available for an additional cost. Address changes made after order placement may result in an additional cost to change with the shipping company. Damages/shortages must be marked on driver's paperwork and reported to A to Z Rec within 3 business days.

Installation

- **Installation is not included unless expressly noted.**
- **EXCLUSIONS** Unless specifically listed, pricing **does not include** surveys, site prep, grading, excavation, demolition, security, perimeter/security fencing, dumpsters, irrigation revisions, landscape repairs, private locates, permits, licenses, inspections, Prevailing Wages/Certified Payroll, traffic control, or removal of footing spoils.
- **ACCESS** Direct access is required for a tractor or any other equipment necessary. Heavy equipment can leave marks on concrete during installation, unloading or tear out. We are not responsible for repairs. Price assumes free and easy access to site. Limited access, restricted hours, etc. may incur additional fees.
- **ROCK** If rock or abnormal soil conditions are encountered during installation, additional fees may apply but will be approved prior to proceeding.
- **SITE PREP** Customer is responsible for all site preparation unless expressly included in pricing. This includes but is not limited to: grading, excavation, curbing, ramps and drainage. Installation pricing assumes that site has been prepared to the proper depth, and that grade/slope does not exceed 1-2% in any direction.
- **DRAINAGE** Customer is responsible for identifying and notifying us of any known drainage issues.
- **LOCATES** Our installers will obtain main utility locates from 811. Owner is responsible for any private locates required and marking all other utilities, irrigation, and drainage/sewer system components. Customer agrees that we are not liable for any damage done to any type of underground utilities, including but not limited to sewer, electrical, telecommunications, or landscaping sprinkler lines/heads on the site chosen by the customer.
- **MOBILIZATIONS** Price assumes all work to be done at one time unless otherwise stated, additional mobilizations will have additional charges.

Surfacing

- **Playground surfacing should be installed after all equipment is installed or additional charges will apply.**
- **EXCLUSIONS** Unless specifically listed, pricing **does not include** drainage, stone, asphalt or concrete work, curb work.
- **EWf SURFACING** Costs for Installation by Blower Truck are predicated on the ability to deliver product with blower truck from reasonable distance (~less than 500' from final install point) and are for single drops. Additional drops to be priced per location.
- **TURF SURFACING** Prior to our arrival, the site must have the sub-base properly graded and compacted with proper drainage installed, and photographs of the site are required to confirm site readiness. Any disturbance to turf after installation by the customer, or any drainage issues caused by the installation, will cause product warranties to immediately become VOID.

Shade

- **FOOTINGS** At this stage, we can only provide an ESTIMATED footing size. The ACTUAL required footing size and steel reinforcing for this project can only be determined within the engineering process. We are including our closest size suggestion and this should be used for budget and quoting purposes only and SHOULD NOT be used for actual digging and pouring of footings for the project. **Additional costs for footings may be required once engineering is completed**
- **ENGINEERING** Sealed Engineered Drawing and Calculation fees are **non-refundable** and will be collected at time of order in addition to any down payment required.
- **PERMITS** Unless specifically listed, customer is responsible for all permits. Our installer cannot begin footings until your permits are approved. If our installer is completing the permit process for you, we will complete Engineering and the Permit process **BEFORE** manufacturing begins.

If you agree to the price and terms on this quote in their entirety please sign the previous page to make it a legal work order.



Quote

ADDRESS

City of Westminster
City of Westminster
4800 W 92nd Ave
Westminster, CO 80031

SHIP TO

Sherwood Park
11320 Kendall St,
Westminster, CO 80020

QUOTE # 26997

DATE 06/05/2023

EXPIRATION DATE 07/05/2023

SALES REP

Molly Hootstein

DESCRIPTION	QTY	RATE	AMOUNT
Little Tikes Commercial NuEdge Tower linked to Kidbuilder Structure (ages 5-12) -Includes Silo Scramble, Dual Quantum Slides, sensory panels, and climbers Playbuilder Composite Structure (ages 2-5) Raft Swing (ages 5-12) Max Play Swing set with two belt seats and a generational swing (ages 2-12) Little Tikes Sandbox (ages 2-12)	1	144,584.00	144,584.00
Freight Freight for the equipment above	1	4,324.00	4,324.00
Installation Installation for the equipment above	1	43,375.00	43,375.00
Tatonka Tatonka Poured-in-Place Rubber Safety Surfacing Total Sq. Footage: 4,518 sq ft Surfacing Thickness: 8' fall height Colors: 50% black/50% color Binder: Standard No Design	1	91,518.00	91,518.00
Price is based on a square foot minimum. Price includes material, delivery and installation. Price does not include sub-base preparation, filter fabric, compacted base, or security for work performed.			
Please Note: It is the customer's responsibility to verify that the square footage and thickness of the safety surfacing being quoted is accurate according to the project plans and/or specifications. If changes are made to the size of the play area or the playground equipment being installed, this quote will need to be revised and the price per unit is subject to change based on the new specifications.			
Installation:Site Work Site Work: Remove and dispose of existing surfacing and equipment. 4,518 sq ft of PIP and 69 sf of sand. Contractor will make every effort to confirm if drainage systems are functional, if repairs are needed there will be time and materials.	1	24,375.00	24,375.00
Installation:Site Work Road Base: Purchase, Delivery, and installation of 4,518 sq ft of road base at a 4" compacted depth.	1	11,250.00	11,250.00
Installation:Site Work	1	1,900.00	1,900.00

DESCRIPTION	QTY	RATE	AMOUNT
<p>OPTIONAL: Sand: Purchase, delivery, and installation of play sand at a 12" depth *Instead of sandbox provided through Little Tikes.*</p>			
<p>Installation:Site Work Fencing-Temporary Fencing around site during construction. Up to 45 days.</p>	1	4,995.00	4,995.00
<p>Recreation Plus Terms TERMS: Net % 30 days, 50% down payment required. Financing available upon request. Tax Exempt/Resale Certificate Required. Initial _____.</p>	1	0.00	0.00
<p>PLEASE NOTE: Customer is required to verify that quantities, colors, and mounting styles are accurate according to the project plans and/or specifications for all equipment and safety surfacing.</p>			
<p>DELIVERY: Delivery is approximately 30-40 weeks after order is received and approved. Installation date TBD (if included). Customer is responsible for offloading the truck if we are not providing installation. Initial _____.</p>			
<p>INSTALLATION: Please Note that installation is not included unless otherwise noted above. If installation is included, price assumes that the site has been prepared and that grade slope does not exceed 1 - 2% in any direction. Grade work and drainage improvements/lines are not included unless specifically listed above. Please turn off sprinkler systems 1 week prior to installation to avoid site damage due to wet ground. Initial _____.</p>			
<p>DISCLAIMER: Unless specifically listed in the quote above, payment/performance bonds, permits, sealed engineered drawings, and 3rd party safety audits are Not Included in this agreement and, if required, are the responsibility of the customer. A 3% fee will be added for any payments by credit card. Initial _____.</p>			
<p>ROCK CLAUSE: In the event that soil or rock conditions are such to prevent normal installation time and procedures, the customer will be responsible for additional equipment, labor expenses and delay costs required to complete the installation. Should the situation arise, the problem will be discussed with the customer prior to incurring any additional cost. Initial _____.</p>			
<p>UNDERGROUND UTILITY CLAUSE: The customer hereby agrees that Recreation Plus, its employees and/or subcontractors, are not liable for any damage done to any type of underground utilities on the site chosen by the customer unless the customer has had these lines accurately marked prior to installation. The customer further agrees that without properly marked utility lines, the customer shall be responsible for costs incurred to repair any damaged utilities, all costs for medical treatment in the event of injury and any related costs due to delay in the project. It shall be the sole responsibility of the customer to mark, have marked, or hire a professional to establish any and all utility locations prior to Recreation Plus, its employees and/or subcontractors starting the project. In the event that Recreation Plus, its employees and/or subcontractors start the project before utilities have been located and properly marked, the customer shall again be liable and shall notify Recreation Plus, in writing to stop the project until the utilities have been marked. The customer shall further be responsible for any cost incurred due to work stoppage or project delays. Initial _____.</p>			
<p>A purchase order or signed quote is required. Pricing quoted is based on our standard insurance certificate. Unless specifically listed in the quote above, installation, payment/performance bonds, permits, sealed engineered drawings, and 3rd party safety audits are Not Included in this agreement and, if required, are the responsibility of the customer. Customer is responsible for repair of any unmarked underground utility lines damaged during construction. Financing available upon request. A</p>			
		SUBTOTAL	326,321.00
		TAX	0.00
		TOTAL	\$326,321.00
<p>(303) 278-1455 LetsPlay@RecreationPlus.com www.RecreationPlus.com 789 Sherman St, Suite 420 Denver, CO 80203</p>			

3% fee will be added for payment by credit card.

THANKS FOR CONSIDERING OUR PRODUCTS!

Accepted By

Accepted Date

Proposed Parks for New Playground Equipment

