



WESTMINSTER
COLORADO

CITY COUNCIL MEETING
MAY 19, 2025 at 7:00 PM

- A. Minutes of May 12, 2025 City Council Meeting



Agenda Memorandum

Agenda Item – 3.A.

City Council Meeting
May 19, 2025

Subject: Minutes of May 12, 2025 City Council Meeting

Prepared By: Kathryn Schroeder, Deputy City Clerk

Attachments:

Minutes of May 12, 2025



WESTMINSTER

CITY OF WESTMINSTER, COLORADO MINUTES OF THE CITY COUNCIL MEETING HELD ON MONDAY, MAY 12, 2025, AT 7:00 P.M.

1. PLEDGE OF ALLEGIANCE

Mayor McNally led City Council, Staff, and the audience in the Pledge of Allegiance.

2. ROLL CALL

Mayor McNally, Mayor Pro Tem Nurmela, and Councillors Carmelia, DeMott, Ezeadi, Hott, and Ireland were present at roll call. Also present were City Manager Jody Andrews, Deputy City Manager Larry Dorr, City Attorney Dave Frankel, and City Clerk Abby Fitch.

3. CONSIDERATION OF MINUTES

DeMott moved to approve the minutes of April 28, 2025, City Council Meeting as presented. The motion was seconded by Nurmela, and the motion passed **(7-0)**.

4. PRESENTATIONS

A. Proclamation for the Graduating Seniors on the 2024-2025 Youth Advisory Panel

McNally presented Graduating Seniors of the Youth Advisory Panel a proclamation acknowledging their work with the 2024-2025 Youth Advisory Panel.

B. Proclamation Designating May as Older Americans Month

Ireland presented the Proclamation designating the month of May as Older Americans Month.

5. PUBLIC COMMENT

Shari Griffin shared that she received a prompt response from the City Manager's Office to the questions she posed during the previous public comment period. She also happily reported that the burrowing owls were back on the Woman Creek property and talked about the various species of birds in the Westminster area including a pair of bald eagles at Standley Lake. She emphasized that owls, which are sensitive to human activity, depend on prairie dogs for food and that they and other species benefit from keeping the Woman Creek property protected. She thanked Council for reaffirming its position to keep the trails on the Woman Creek property unimproved.

Craig Russell followed up on a previous discussion with City Council regarding the formation of an advisory committee for systematic inspections and noted that action is still pending. He also reported an incident involving stolen Amazon packages found discarded in a trash can on his property. Mr. Russell expressed frustration that the Westminster Police Department did not consider it a crime and urged the City to review video surveillance in the area, emphasizing the importance of supporting neighbors and taking theft seriously.

Tom Lampo offered a prayer for the city.

Karen Kalavity expressed concerns about the sustainability of current city projects. She cited the proposed water treatment plant and municipal court building as financially and environmentally unsustainable. She advocated for incorporating net-zero strategies, reusing existing structures, and avoiding unnecessary landfill waste.

Jim Fenimore thanked Council for the proclamation recognizing seniors. He referenced a Hyland Hills study that emphasized caring for existing assets and expressed concern that Westminster parks are being neglected. He urged the City to prioritize maintenance.

6. CITY MANAGER'S REPORT

City Manager Andrews provided a brief update, mentioning ongoing projects, upcoming agenda items, and upcoming meetings and events.

There were five information-only items: Colorado Department of Local Affairs' Energy and Mineral Impact Assistance Fund Climate Resilience Challenge Grant Award Update; Official City Positions Taken on Legislation Being Considered by the Colorado General Assembly; 2024 Annual Financial Audit Engagement Letter and Auditor Communication on Matters Related to the Planned Scope and Timing of the Audit; Woman Creek Reservoir Authority Property Agreement with Jefferson County Follow-Up; and Transition to Centralized Procurement and Citywide Contracts Update.

7. CITY COUNCIL COMMENTS

Carmelia highlighted the benefits of the City's move toward a centralized, citywide procurement system. She acknowledged the significant effort and upfront investment required to reorganize such a system but emphasized that it will improve efficiency, ensure competitive pricing through the RFP process, and give residents confidence that public funds are being spent wisely. She commended staff for their work and expressed gratitude for the initiative.

Andrews stated this was a significant initiative and appreciates the recognition.

Ireland thanked all public speakers, specifically for the update on the owls and comments on sustainability. She expressed concern about the Police Department's handling of the reported theft and stressed the importance of ensuring there are consequences for such actions to prevent escalation.

Carmelia also thanked public speakers for their comments, particularly those who highlighted Westminster's unique wildlife areas. She emphasized the importance of protecting these natural spaces. She also praised the City's efforts in expanding access to universal preschool through a creative partnership with the university and encouraged more community awareness of this offering.

DeMott expressed appreciation for the public comments and invited community members to attend his "Policy and Pilsner" event on the 22nd of the month at Kokopelli Beer Company.

8. CONSENT AGENDA

The following items were presented on the consent agenda for City Council's action: Authorizing the City Manager to execute two Intergovernmental Cooperation Agreements for the Reimbursement of Costs Incurred by the City in the North Huron Urban Renewal Area and in the South Sheridan Urban Renewal Area; Ratification of Information Technology Managed Services and General Support, and Request the Purchase of Network Equipment, Professional Services, and Maintenance Support with The Root Group, Inc.; Authorize the City Manager to Execute a Contract Amendment to Establish the Guaranteed Maximum Price with FCI Constructors, Inc. for the Replacement Municipal Courthouse Project; Authorize the City Manager to Execute a Sole Source Contract with ADS Environmental Services, LLC for the Purchase and Installation of 18 ADS Flow Monitors and Execute a Sole Source Agreement with ADS Environmental Services, LLC for Annual Service Operation and Maintenance; Authorize the City Manager to Execute On-Call Agreements with Gerald H Phipps, Inc.; Interlock Construction Corp.; Mark Young Construction, LLC; and Whitestone Construction Services, Inc. for Citywide Construction Services for Small to Medium-Sized Projects; and Authorize the City Manager to Execute Citywide On-Call Construction Management Service Agreements for Large Projects with Alfred Benesch & Company; Felsburg Holt & Ullevig, Inc.; and Geocal, Inc.

DeMott moved, seconded by Nurmela to approve consent agenda items 8A-8F. The motion passed **(7-0)**.

9. APPOINTMENTS AND RESIGNATIONS

There were no appointments or resignations this evening.

10. PUBLIC HEARINGS

There were no public hearings this evening.

11. NEW BUSINESS

A. First Reading of Councillor's Bill No. 12 Amending Westminster Municipal Code Title V, Chapter 14 Updating the Liquor Licensing Code

DeMott moved, seconded by Nurmela to pass Councillor's Bill No. 12 on first reading, amending Westminster Municipal Code Title V, Chapter 14, updating the Liquor Licensing Code. The motion passed **(7-0)**.

12. OLD BUSINESS AND PASSAGE OF ORDINANCE ON SECOND READING

There was no old business this evening.

13. MISCELLANEOUS BUSINESS AND EXECUTIVE SESSION

14. ADJOURNMENT

The meeting was adjourned at 7:49 p.m.

THE WESTMINSTER CITY COUNCIL

ATTEST:

Mayor

Deputy City Clerk