



## Agenda Memorandum

Agenda Item – {{section.number}}.A.

City Council Meeting  
May 22, 2023



### Strategic Priority 2: Proactive Public Safety

Enhance public safety to emphasize both prevention and enforcement, engage the community through education and outreach and provide the resources necessary to ensure safety and well-being throughout Westminster. Enhance public safety to emphasize both prevention and enforcement, engage the community through education and outreach and provide the resources necessary to ensure safety and well-being throughout Westminster.

**Subject:** Second Reading of Councillor's Bill No. 27 Re: Amending Title 5 of the Westminster Municipal Code, Adding Chapter 24 Concerning Short-Term Rental Licensing and Amending Title 11, Chapter 4 of the Westminster Municipal Code, Adding Section 18 Concerning Short-Term Rentals as a Land Use

**Prepared By:** Aric Otzelberger, Operations and Community Preservation Manager

### Recommended City Council Action:

Pass Councillor's Bill No. 27 on second reading to approve an Ordinance amending Title 5 of the Westminster Municipal Code by the addition of a new Chapter 24 concerning short-term rental licensing, and amending Title 11, Chapter 4, of the Westminster Municipal Code by the addition of a new Section 18 concerning short-term rentals as a land use.

### Summary Statement:

- Short-term rental (STR) generally means the rental of all or a portion of property for less than 30 days. These rentals are generally listed on websites such as Airbnb.com or vrbo.com.
- Westminster Municipal Code (W.M.C.) is silent on STRs.
- Following Study Sessions on STRs with City Council on March 7, 2022, and October 17, 2022, City Council provided direction to Staff, including direction to continue ongoing community engagement and stakeholder outreach activities to gather input, feedback, and recommendations.

- Following direction from City Council at a third Study Session on March 6, 2023, the proposed Ordinance, which would set the regulatory and licensing framework for STRs, is presented for City Council's consideration.
- City Council passed Councillor's Bill No. 27 on first reading by a vote of (6 to 1) on May 8, 2023.

**Fiscal Impact:**

\$0 in expenditures.

**Source of Funds:**

Not applicable.

Respectfully Submitted,

*Mark A Freitag*

Mark A. Freitag  
City Manager

**Attachments:**

Councillor's Bill No. 27 Re: Amending Title 5 of the Westminster Municipal Code, Adding Chapter 24 Concerning Short-Term Rental Licensing and Amending Title 11, Chapter 4 of the Westminster Municipal Code, Adding Section 18 Concerning Short-Term Rentals as a Land Use