



## Agenda Memorandum

Agenda Item – 11.A.

City Council Meeting  
January 23, 2023



### **Strategic Priority 2: Proactive Public Safety**

Enhance public safety to emphasize both prevention and enforcement, engage the community through education and outreach and provide the resources necessary to ensure safety and well-being throughout Westminster. Enhance public safety to emphasize both prevention and enforcement, engage the community through education and outreach and provide the resources necessary to ensure safety and well-being throughout Westminster.



### **Strategic Priority 5: Robust Infrastructure**

Provide safe and equitable access to core services and amenities by safeguarding, maintaining and improving the city's water, wastewater, stormwater, mobility and roadway systems.

**Subject:** Second Reading of Councillor's Bill No. 1 Amending Sections 10-1-12, 10-1-12.5, 10-1-16, and 10-1-17 of the Westminster Municipal Code Regarding Parking Restrictions and Enforcement

**Prepared By:** Wady Burgos, CAPP Parking & Transportation Demand Management Coordinator

### **Recommended City Council Action:**

Pass Councillor's Bill No. 1 on second reading amending Sections 10-1-12, 10-1-12.5, 10-1-16, and 10-1-17 of the Westminster Municipal Code Regarding Parking Restrictions and Enforcement to authorize the Department of Community Development Staff to enforce parking restrictions.

### **Summary Statement:**

- Under the current Westminster Municipal Code (W.M.C.), the Community Development Department's (CD) parking program Staff manages and enforces parking in the Downtown Westminster and Westminster Station areas, and the Police Department (PD) Staff manages and enforces on-street parking violations in the rest of the City outside of these two areas.
- Through collaboration between CD Parking Management personnel and Code Enforcement personnel, CD can provide an enhanced, streamlined service for on-street parking enforcement. The approved 2023 budget includes a Parking Enforcement position in CD to support parking enforcement responsibilities citywide.
- Staff is recommending amending the W.M.C. to authorize CD Staff to actively manage parking

and enforce violations citywide. These changes will enable non-PD Staff to handle parking violations while the PD's sworn officers can continue to support the City's Proactive Public Safety Strategic priority.

- CD Code Enforcement Staff already manages parking issues on private property. These changes will consolidate all parking enforcement efforts within one department and will provide the community a single point of contact to report issues and concerns.
- City Council passed Councillor's Bill No. 1 on first reading by a vote of (6 to 1) on January 9, 2023.

**Fiscal Impact:**

\$0 in expenditures.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Mark A. Freitag". The ink is dark and the signature is fluid.

Mark A. Freitag  
City Manager

**Attachments:**

Councillor's Bill No. 1 Amending Sections 10-1-12, 10-1-12.5, 10-1-16, and 10-1-17 of the W.M.C. Regarding Parking Restrictions and Enforcement