



Agenda Memorandum

Agenda Item – {{section.number}}.A.

City Council Meeting
August 28, 2023



Strategic Priority 1: Preparedness and Resilience

Build a system of intentional support for residents, businesses and the environment that mitigates risks and proactively seeks out ways to ensure the community not only endures, but thrives.



Strategic Priority 2: Proactive Public Safety

Enhance public safety to emphasize both prevention and enforcement, engage the community through education and outreach and provide the resources necessary to ensure safety and well-being throughout Westminster.



Strategic Priority 3: Shared Sense of Community

Foster equitable opportunities that help residents feel at home and connected in their community and empowered to live their best lives.

Subject: Second Reading of Councillor's Bill No. 36 Re: Supplemental Appropriation of Community Development Block Grant Funding

Prepared By: Molly Tayer, Housing Coordinator
Stephanie Troller, Economic Resilience Manager
Lindsey Kimball, Economic Development Director

Recommended City Council Action:

Pass Councillor's Bill No. 36 on second reading providing for a supplemental appropriation of funds to the 2023 Budget of the Community Development Block Grant Fund.

Summary Statement:

- The City is a federal entitlement jurisdiction that receives an annual allocation of Community Development Block Grant (CDBG) funds from the U.S. Department of Housing and Urban Development (HUD). The funds must be used for programs and projects that benefit low- and moderate-income residents and areas.
- HUD requires entitlement jurisdictions to file a five-year Consolidated Plan to guide programming and investments. The City filed the 2020-2024 CDBG Consolidated Plan with HUD in February 2021.

- HUD requires entitlement jurisdictions to file an Annual Action Plan (AAP) each year during the five-year planning period. Each AAP must be presented to City Council for approval and appropriation of funds.
- Staff posted the 2023 AAP for a 30-day public review that began June 20, 2023. All public input received as of the drafting of this Agenda Memorandum was accepted and will be submitted to HUD with the final AAP.
- The City's 2023 CDBG allocation is \$577,464. The 2023 budget appropriation ordinance is provided attached as Councillor's Bill No. 36 Re: Supplemental Appropriation of CDBG Funding.
- The proposed 2023 CDBG budget reflects the 2020-2024 Consolidated Plan priorities and goals.
- Once approved, the 2023 AAP will be submitted to HUD for acceptance and will guide CDBG expenditures for the coming program year, which runs from October 1, 2023, through September 30, 2024.
- City Council passed Councillor's Bill No. 36 on first reading by a vote of (6 to 1) on July 24, 2023.

Fiscal Impact:

\$577,464 – 2023 CDBG Allocation

Source of Funds:

HUD CDBG Funding

Respectfully Submitted,

Mark A Freitag

Mark A. Freitag
City Manager

Attachments:

Councillor's Bill No. 36 Re: Supplemental Appropriation of Community Development Block Grant Funding