



Agenda Memorandum

Agenda Item – 4.A.

City Council Meeting
March 17, 2025



Strategic Priority 6: Organizational Vitality

Develop and sustain an environment where employees and the organization are equipped and supported to deliver outstanding service to everyone in Westminster.

Subject: Presentation of Employee Service Awards

Prepared By: Davy Godfrey, Human Resources Director
Tamara Nooning, Human Resources Executive Assistant

Recommended City Council Action:

Present service pins and certificates of appreciation to employees celebrating 25 and 35 years of service with the City.

Summary Statement:

City service pins and certificates of appreciation will be presented in keeping with the City's policy of recognition for employees who complete increments of five years of employment with the City and City Council recognition of employees with 25 years or more of service.

Fiscal Impact:

\$2,500 in expenditures

Source of Funds:

Parks, Recreation & Libraries Department – Parks, Golf & Open Space Division

Policy Issue(s):

None identified

Alternative(s):

None identified

Background Information:

The following 25-year employee will be presented with a certificate, bonus check, and service pin:

- Shalene Hiller, Parks Specialist – Parks, Recreation & Libraries Department

The following 35-year employee will be presented with a certificate and service pin:

- Bob Belich, Fire Engineer – Fire Department

The recognition of employees' years of service supports the City's Strategic Priority of Organizational Vitality by developing and sustaining an environment where employees and the organization are equipped and supported to deliver outstanding service to everyone in Westminster. Recognition efforts have long been recognized as an important management practice in organizations striving to develop loyalty, ownership, and effectiveness in their most valuable resource – their employees.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'J. Andrews', with a long horizontal flourish extending to the right.

Jody L. Andrews
City Manager