



Agenda Memorandum

Agenda Item – {{section.number}}.A.

City Council Meeting
May 12, 2025



Strategic Priority 3: Community Health and Safety

Invest in innovative and collaborative approaches to provide a continuum of services that preserve, promote, and protect the health, safety, and environment of Westminster.

Subject: First Reading of Councillor's Bill No. 12 Amending Westminster Municipal Code Title V, Chapter 14 Updating the Liquor Licensing Code

Prepared By: Abby Fitch, City Clerk
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Mary Joy Barajas, Deputy City Clerk

Recommended City Council Action:

Pass Councillor's Bill No. 12 amending Westminster Municipal Code Title V, Chapter 14 Updating the Liquor Licensing Code, updating language and aligning the City Code with updated State Laws, Rules and Regulations.

Summary Statement:

- The purpose of this draft ordinance is to update the Westminster Municipal Code (W.M.C) to better align local regulations with the Colorado Beer and Wine Code and the Colorado Liquor Code, as well as clean up the language to make it more consistent and easier to interpret.
- The updates to W.M.C. Title V, Chapter 14 focus on the regulation of fermented malt beverage and alcoholic beverage licenses and special event permits.
- Key changes include clarification of licensing requirements.
- The update also establishes clearer procedures for license applications, renewals, and transfers.

Fiscal Impact:

\$0 in expenditures

Source of Funds:

Not applicable

Policy Issue(s):

Should City Council pass an ordinance updating Title V, Chapter 14 updating the language and aligning regulations to Westminster's Liquor Licensing Code?

Alternative(s):

City Council could choose not to pass Councillor's Bill No. 12. This is not recommended because the State laws have been amended and W.M.C. should align its language with State Liquor codes, rules, and regulations to maintain best practices and make it easier for liquor license applicants to understand the regulations of the City and the state.

Background Information:

The proposed amendments aim to enhance regulatory compliance and ensure consistency with state laws governing alcohol licensing. The revisions streamline processes for business owners, clarify legal obligations, and reinforce public safety measures. Key changes include:

- Updating license and permit types.
- Providing clarifications of the roles and responsibilities of the Local Licensing Authority in granting and managing licenses, as well as the roles of the applicants and state.
- Updating application procedures, including the fees that are set by the state of Colorado.
- Updating the language to make this section of the code easier to understand.

These changes are necessary to ensure Westminster is in line with the Colorado Beer and Wine Code and the Colorado Liquor Code, as well as helping local businesses ensure compliance.

The City's Strategic Plan Priority of Community Health and Safety is supported by these regulatory updates, ensuring safe and well-managed alcohol-related businesses.

Respectfully submitted,



Jody L. Andrews
City Manager

Attachments:

Councillor's Bill No. 12 Amending Westminster Municipal Code Title V Chapter 14 Updating the Liquor Licensing Code